

**VII. STANDING COMMITTEES****B. Finance, Audit and Facilities Committee**On-Call Mechanical Master Term Agreement – Select EngineerRECOMMENDED ACTION:

It is the recommendation of the administration and the Finance, Audit and Facilities Committee that the President be delegated authority to award an On-Call Mechanical Master Term Agreement to Notkin Mechanical Engineers, subject to successful negotiation of the engineering services and professional services agreement.

In the event of an unsuccessful negotiation with the selected firm, it is requested that authority be delegated to open negotiations with Wood Harbinger, Inc., the firm recommended as first alternate.

BACKGROUND:

The Capital Projects Office conducted a selection process for an engineering firm for an On-call Master Term Agreement for various mechanical infrastructure projects located at Harborview Medical Center (HMC), University of Washington Medical Center (UWMC) and other facilities at the University of Washington. As individual projects arise, the parties will negotiate the scope of work and fee and formalize it in a project authorization. Project authorizations under the Master Term Agreement will be executed prior to the expiration of the Master Term Agreement, and will be limited to those with a total project budget (including design, construction, contingency and other costs) of less than \$4 million.

The term agreement will have a total project value of \$12 million (for the aggregate value of all projects), and will be for an initial two-year period with an option to extend the Agreement for an additional three years (for a maximum of five years). Harborview Medical Center has developed a five-year infrastructure upgrade program. If the consultant performs well on work awarded during the first two-year period then it is the intention of the Capital Projects Office to continue engineering services with the same consultant for a subsequent three-year period. It is anticipated that working with a consultant with successful recent experience in the design and delivery of projects for the University of Washington may result in the production of better design documents in a more timely fashion. It also assures that planning work initiated at the latter end of the first two-year period can be executed by the same consultant in the second period.

In June 2011, the Capital Projects Office advertised for firms interested in providing on-call mechanical engineering services. Eight firms responded to the

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Request for Qualifications, and three firms were interviewed on August 19, 2011. It is the interview team's recommendation that Notkin Mechanical Engineers be awarded the term agreement for on-call mechanical engineering services.

Notkin is a Seattle firm established in 1951, and currently employs a total of 30 mechanical engineers, technicians and administrative staff locally. Notkin has provided services to the University of Washington at multiple UWMC and HMC projects, including the UWMC Expansion, HMC Vascular Center for Excellence and HMC Transfusion Support Services Clinic. Notkin Mechanical Engineers has also provided services for a broad range of project types to other medical facilities including Evergreen Hospital Medical Center, Virginal Mason Medical Center and Naval Hospital Bremerton.